আম্বেদকর কলেজ

ফটিকরায়, উনকোটি, ত্রিপুরা

Ambedkar College

A Govt. Degree College Affiliated to Tripura University

(UGC 2f &12B recognized and NAAC Accredited)

Fatikroy, Unakoti, Tripura – 799290

No. F.3 (20)/AC/FR//2015/   Date: 18/10/2017

QUOTATION NOTICE (2nd call)

Sealed Tender invited from bonafide and resourceful suppliers like Manufacturer/Traders/ cooperative societies/LAMPS/PACS/SHG/ having sale licence for supplying of office stationeries, for Ambedkar College, Fatikroy, Unakoti Tripura during the period of 2017-18. The tender cover should be super scribed as 'Tender for Supply of office stationary articles'.

Tender notice, list of stationary articles with specification, terms and conditions etc. may be collected from the office of the Principal, Ambedkar College, Fatikroy, up to 30/10/2017 during office hour or may be obtained through request to the email principalacfr@gmail.com.

The tender will be received by the undersigned up to 12 PM on 31/ 10/2017.and will be opened on the same day at 2 PM in the presence of bidder or his/her authorised representative if possible.

Dr. Subrata Sharma
Principal in-charge
Ambedkar College

Terms & Condition

1. This contract will remain valid for 12 months from the date of award of contract.
2. The Price of each article shall remain constant and increase in price will not be allowed during contract period.
3. Taxes, should be quoted separately.
4. Goods may be delivered within three weeks from the date issue of Purchase Order.
5. Payment shall be released as per the availability of fund.
6. Price may be quoted on FOR basis to this Institute.
7. The rates will be inclusive of freight, Cartage etc. Transit insurance etc.
8. Order will be placed as per requirement irrespective of value of order. Supply to be made in full against the order.
9. Bill will not be accepted for part supply.
10. The following Bank detail should be provided:- (a) Bank Name:………………………… (b) Branch Name & Address………………………… (c) IFSC Code:……………………………………….
11. In case the firm refuses to supply the articles or does not fulfil terms & condition, the contract can be terminated at any time.
12. The Principal, Ambedkar College reserves the right to cancel the tender of any or all firms without assigning any reason.

Signature of the Bidder

LIST OF STATIONERY ITEMS FOR THE YEAR 2017-2018

Sl. No.	Description	Make and specification	Denom. Of Quantity	Rate	GST	Total
1.	Copier paper	A4, JK or similar 70 GSM	Ream (500 Sheet)			
2.	Copier paper FS	A4, JK or similar 70 GSM	Ream (500 Sheet)			
3.	Carbons (Kores)	Small 210 x 330 m	Pack.			
4.	Envelope Printed with Institute Address	100 GSM, 11 x 5 cm	100 no.			
5.	Envelop A-4 Size Printed with Institute Address (Cloth Coated)	100 GSM, 10 x 12 cm	100 no.			
6.	Envelope A-4 Size Printed (Laminated)	100 GSM, 10 x 12 cm	each			
7.	Envelop File Size Printed (Cloth Coated)	100 GSM, 12 x 16 cm	Each			
8.	Envelope File Size Printed (Laminated)	100 GSM, 12 x 16 cm	Each			
9.	Guard file	Good quality	Each			
10.	File Cover	14 x 11 Inch Printed with Institute Address	Each			
11.	File Board Good Quality with File Band	(Cloth Coated) Fine Quality	Each			
12.	Dak Folder	Cloth Coated (38cm x28cm)	Each			
13.	Gem (U-Clip)	26 mm Plastic Coated	Pack.			
14.	Note Sheet	(Ledger Paper 75 GSM) 32 x 21 cm (100 Sheet)	each			
15.	Peon Book	200 Page Copy Size 70 GSM	Each			
16.	Eraser pen	Camlin	Each			
17.	Fevi sticks 15 g		Each			
18.	Fevicol tube	100 gm	Each			
19.	Fevicol tube	50 gm	Each			
20.	Gum paste bottle	Camlin, 300ml	Each			
21.	Employee Attendance register	200 Page (70 GSM)	Each			
22.	Dispatch Register	400 Page 59 x 74 (70 GSM)	Each			
23.	Ruled Register	100 Page (60 GSM 30 x 18cm)	Each			
24.	Ruled Register	200 Page (60 GSM 30 x 18cm)	Each			
25.	Ruled Register	400 Page (60 GSM 30 x 18cm)	Each			
26.	Stock Register	200 Page (Ledger Paper Green 75 GSM)	Each			
27.	Stock Register	400 Page (Ledger Paper Green 75 GSM)	Each			
28.	Cash book	Big size, Double entry	Each			
29.	Scale	(Steel) 12 Inch Heavy	Each			
30.	Permanent marker pens	Luxor	Each			
31.	Alpin	70 gm	100 gm			
32.	Stapler HD 10D		Each			
33.	Stapler HP 45		Each			

34.	Pin Stapler	(Big) size 24x6	Per Pack			
35.	Pin Stapler (small)		Per Pack			
36.	Stamp Pad	Size 110 x 70mm	Each			
37.	Stamp Pad Ink	30ml	Each			
38.	Calculator 512 10 Digit	Citizen /orpat	Each			
39.	Calculator 512 12 Digit	Citizen /orpat	Each			
40.	Pencil Sharpener	Satisfactory	Each			
41.	Paper Weight	Satisfactory	Each			
42.	Plastic trays	Good quality	Each			
43.	Punching machines	(double whole)	Each			
44.	Punching machines	(single whole)	Each			
45.	Plastic folders	Satisfactory	Each			
46.	Thermocol cutter	. good quality	Each			
47.	Silver foil	Good quality	Each roll			
48.	Pencils HB	Apsara/nataraj	Each			
49.	Erasers	Apsara/nataraj	Each			
50.	Ball Pen	Good Quality	Each			
51.	Gel Pen	Good quality	Each			
52.	White board marker	Luxor/cello	Each			
53.	Highlighter pen	Luxor/cello	Each			
54.	Permanent marker pen	Luxor	Each			
55.	Cello Tape.,.,	12mm x 60 Mtr	Each roll			
56.	Cello Tape	18 x 60 Mtr	Each roll			
57.	Cello Tape	24 x 60 Mtr	Each roll			
58.	Brown Tape	24 x 60 Mtr	Each roll			
59.	Spiral note book, 160 Pages	14x21.6 cm, 70 GSM	Each			
60.	Graph paper	Good quality	Each pack of 50 or 100			
61.	DVD ROM	Good quality	Pack of 10 or 50			
62.	Duster for classroom	Plastic base with thick felt	Each			
63.	Chalk Dustless	Good quality	Each pk.			
64.	Scissor Medium	180mm	Each			
65.	Scissor Big	215mm	Each			
66.	Page marker(Sticky flag)	Oddy	Each book			
67.	Writing pad	40 sheets	Each			
68.	Toner cartridge	Canon IR 2525	Each			
69.	Toner cartridge	Canon IR 2022	Each			
70.	Printer cartridge	Canon LBP 2900 B	Each			
71.	Printer cartridge	HP Deskjet GT 5810	Each			
72.	Printer cartridge	HP Laser jet 1020	Each			
73.	Printer cartridge	HP Deskjet G3000	Each			
74.	Toilet cleaner	Phenyl	Each			
75.	Toilet cleaner	Acid	Each			
76.	Hand wash	500ml or 1 ltr.	each			
77.	Naphthalene	-	Per pk.			
78.	Odonil	-	Per pk.			
79.	Broom	Non dusting	Each			
80.	Dry mop		Each			
81.	Wet mop		Each			
82.	Cloth	White (Markin)	Per meter			
83.	Plastic bucket	20 lit. Capacity	Each			